



A successful sponsorship experience can make all the difference for a smooth transition. Your sponsor is the best source of information for questions and concerns relating to your move. They can answer questions about living in Crete. If you are a Sailor and have received your orders but not been assigned a sponsor, please send an email to [Sponsor Program](#) and we will take care of you.

Supervisors of incoming U.S. civilian employees coordinate civilian sponsors. You likely will be in contact with your supervisor shortly after accepting the job offer. If this is not the case, contact the HR representative who extended the job offer, and they will connect you.

Your sponsor will meet you at the airport upon your arrival, provide transportation to base or to your hotel, help arrange a rental car if needed, arrange for base access and give you a familiarization tour of base. They will also help you during your check-in process.

In order for your sponsor to provide the assistance required, be sure to provide your flight information as soon as possible, whether you are flying MILAIR or commercial. It is essential that you inform your sponsor of your arrival date so they can arrange temporary base access for you in advance. You WILL NOT be able to get onto the installation without approved base access.

Keep in contact with your sponsor regularly, ask question ahead of time to be more prepared, and notify them of any changes to your itinerary.